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Installation Instructions for Sunshine Rooms Spring Tension Wand Shades

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1. Install the Shades

- Shades are labelled in alpha order, if there are different shades, left to right, inside looking out.
- Remove ridge cover plates.
- Clean out track with foam brush provided or other soft material.
- Drill holes for shade stops in each track, just inside of cut-out at top of each track, and brush out shavings.
- If installing from a ladder, rest the rolled-up shade on top to hold it while loading into track. The shipping boxes with sides cut off may make a convenient tray for this.
- Start loading bottom of shade (with handle) first, handle side facing down into room. The spring tension gliders must be inserted into track through the cut-out with washer on the outside face of track as shown.
- Insert wheel guide into back of each track through cut-out, load rest of shade wheels. Wheels must ride on top of raised bead inside track as shown.
- Once shade is loaded, insert shade stop screws in each track.





Spring washer against track face

Wheel guide & wheel in correct position

- Apply silicone if necessary Run shade bottom down and up using handle. If shade is difficult to move, apply a burst of slicone spray onto the washer & glider of each spring assembly in the bottom of shade. Silicone will become increasingly effective as it dries.
- Lower and raise shade: If any portion of the shade above springs does not move freely, it is likely that wheels are not loaded correctly in track. Check carfully for proper wheel postion as shown above.
- For each shade install a Velcro strip which holds the shade in place for operation. Wipe underside of ridge plate clean. Peel off the double-stick tape, press on and screw in Velcro underneath lip of ridge plate. Pre-drilling with 1/8" bit is required. Use 7 screws, spaced evenly accross strip.

2. Shade Operation

• Gently raise and lower shades by hand using handle on bottom of shade. When handle is out of reach, use shade wand against handle or center of shade edge. NOTE: Bottom edge of shade may run crooked which is normal, simply straighten with handle and wand when finished moving.



